



Intent to Travel Application

Extended trips are three nights or more. This does not apply to three-day federal holiday weekends. **This form MUST be completed and approved PRIOR to initiating any commitments to the trip.** Once the trip has been approved, a list of requirements will be emailed to you. Final approval will be given after all criteria have been met.

Trip Coordinator's Name: _____ Email: _____

Position: Leader Assistant Leader Troop Committee Other: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone (Day): _____ (Evening): _____

Troop/Group No.: _____ Service Unit: _____

Girl Scout Level(s): _____ No. of Girls: _____ No. of Adults: _____

Inclusive Dates of Activity: _____ to _____

Destination(s): _____

Mode of Transportation (check all that apply):

Private Vehicle Bus Train Plane Boat Other: _____

Approximate Cost per Person: \$ _____

How will expenses be covered? Describe money-earning activities, if applicable: _____

How will the girls benefit from this activity? _____

An Intent to Travel Form must be submitted to Barbara Dunn at bdunn@gsnnj.org at least:

- **Three months** before departure if traveling within the United States
- **Twelve months** before departure if traveling internationally

This form has been reviewed and is APPROVED.

This form has been reviewed and is NOT APPROVED.

Approval has been denied for the following reason(s): _____

Travel Committee Task Force: _____

Council Staff Person: _____ Date: _____

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Girl Scouts of Northern New Jersey
www.gsnnj.org
(973) 248-8200

Paramus Service Center
300 Forest Avenue
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Riverdale Service Center
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Riverdale, NJ 07457