Girl Scout Cookie Program Cookie Chat Issue #6

#### Hello, Troop Cookie Managers!

Girl Scout Cookie Booth Sale season is just around the corner (March 8 - April 13), and we've got some helpful tips and reminders for you in this week's issue.

The GSNNJ Cookie Cupboards are open for business, are fully stocked, and the Product Program Team is ready to fill your orders. **girl scouts** of northern new jersey

POSSIBIL/TY

#### Girl Scouts: It's time to deliver your in-person orders!

While we don't think anyone is delivering Girl Scout Cookies in a hot air balloon like this go-getter here (which would be pretty cool), we know for sure that your customers are eagerly awaiting their tasty treats. It's time to deliver your in-person orders! Be sure to let your customers know if you are unable to deliver your cookies within the next two weeks.

While you're delivering cookies, ask your customers if they want to place another order just to be sure they have enough to last - this opportunity comes around only once a year! The "Girl Delivery" option in Digital Cookie will be turned on again on March 8.

#### **Booth Sales**

#### Girl Scout Cookie Booth Sales can help your Girl Scouts reach their goals!



Our Council's Girl Scout Cookie Booth Sales begin Saturday, March 8 and will run through Sunday, April 13, 2025. There are still available locations on the Booth Sales tab in eBudde. Troops can sign up for one of those spots or secure their own location for a booth sale.

Things to keep in mind:

- All troop-secured booth sale locations must be entered into eBudde for approval and will be added to the Cookie Finder once approved.
- If you are unable to attend your booth sale, you must remove it from eBudde. This will also remove the location from the Cookie Finder so customers don't show up to an empty location.
- Use the Booth Sale Recorder in eBudde to distribute sales to the participating Girl Scouts. You can find a helpful tip sheet in the eBudde Help Center.

If you are not hosting a booth sale, but still want extra sales, set up your Troop Link in Digital Cookie to accept shipped and donated orders. Click on the Help Screen in Digital Cookie for instructions on how to set up your Troop Link.

## eBudde Tech Tips

eBudde is a powerful tool in helping you manage your Girl Scout Cookie Program. And, the eBudde Troop App makes managing your program even easier. Use the eBudde App to:

- Order cookie inventory from a Cookie Cupboard
- Select Booth Sale Locations
- Submit Reward Orders
- And more!



<u>Download it today</u>.

# Girl Delivery Orders

The Girl Delivery option in Digital Cookie will be turned on again on Saturday, March 8, to allow Girl Scouts to continue to offer free in-person delivery. The option will turn off on Sunday, April 7, so that orders can be filled and girls' totals adjusted in time for the final reward order.

How to view these orders:

- On the Girl Orders tab in eBudde, click on a girl's name, then sort the page by "Girl Del. (After IO)".
- This will list any orders that came in after the Initial Order.
- How to fill these orders:
  - If the troop has available inventory for the order, use that and then credit the Girl Scout with the additional packages.
  - If the troop does not have the inventory to fill the order, place a Cookie Cupboard order on the Transactions tab.
- Credit the Girl Scout with the packages:
  - Click on a girl's name, then the +Order button.
  - Add the packages needed and then save.

Do not add a payment for Digital Orders - the payment is automatically added - but the packages must be added manually.

# GSNNJ Cookie Cupboards

The GSNNJ Cookie Cupboards are open for business! You can order cookies in full cases or single packages at all locations. Troop Cookie Managers can designate another person to pick up and sign for the order.



For Cookie Cupboard hours, visit: <u>www.gsnnj.org/CookieResources</u>



## **Important Dates**

Initial Orders Begin	1/14/2025	A Geo
Initial Orders End	2/9/2025	
Troop Initial Order due in eBudde	2/11/2025	
Service Unit Deliveries Begin	2/22/2025	
Service Unit Deliveries End	3/2/2025	For more information, visit: www.gsnnj.org or call (973) 248-8200
Booth Sales Begin	3/8/2025	
Booth Sales End	4/13/2025	
Final Reward Orders Due	4/15/2025	

# Meet the GSNNJ Product Program Team



Janet Barnes Director of Product Programs jbarnes@gsnnj.org



Judy Schlemm Product Program Manager jschlemm@gsnnj.org



Vicki Christie Product Program Manager vchristie@gsnnj.org



Melanie Toj Administrative Assistant Product Programs mtoj@gsnnj.org